



CONSTITUTION

of

The Fremantle Bowling Club

May 2019

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1. Name of Club

- (a) The name of The Club shall be The Fremantle Bowling Club.

2. Objects

- (a) The principal objects are to establish, maintain and conduct a club for lawn bowls and to support the recreational, social, sporting, cultural and community dimensions of that interest. These objects include the provision of facilities for the pursuit of literary, scientific, athletic, and professional and any other lawful purpose that provides benefits and enjoyment for the members of The Club.
- (b) To provide and maintain a clubhouse and sporting amenities for the use of the members.
- (c) The Club shall be affiliated with Bowls WA and Bowls Australia. All bowling members shall recognise and accept the Bowls WA Constitution and by-laws and shall make all decisions relating to that Association. All games of bowls shall be played according to Bowls Australia Inc's Constitution, by-laws and laws of the Game of Bowls.

3. Not for Profit

- (a) The property and income of The Club shall be applied solely towards the promotion of the objects of The Club and no part of that property or income may be paid or otherwise distributed, directly or indirectly, to members, except in good faith in the promotion of those objects.

4. Definitions

- (a) In reading this Constitution, unless the context or such otherwise indicates or requires:
 - (i) "Annual Meeting" means an Annual General Meeting.
 - (ii) "Books of the Association" means: the Members Register; the Record of Office Holders; and The Club Constitution.
 - (iii) "By-laws" means the codes of rules made and adopted by The Club in accordance with Section 18(b)(xii).
 - (iv) "Commissioner" means: the person for the time being designated as the Commissioner under section 153 of The Act.
 - (v) "Committee" means the Executive Committee for The Club, duly elected for the time being in accordance with these Rules.
 - (vi) "Financial records" Includes: invoices, receipts, orders for the payment of money, bills of exchange, cheques, promissory notes and vouchers; documents of prime entry; working papers and other documents needed to explain the methods by which financial statements are prepared; and adjustments to be made in preparing financial statements;
 - (vii) "Financial report" has the meaning given in Part 5 of The Act;
 - (viii) "Financial statements" means the financial statements in relation to The Club required under Part 5 of The Act;
 - (ix) "Financial year" means from the first of July each year, until the following 30th of June.

- (x) "General Meeting" means a General meeting of The Club whether Annual or Special.
- (xi) "Liquor Act" means the Liquor Control Act 1988, its amendments and any other legislation that may come into force to replace or supplement this Act, and shall form part of these Rules.
- (xii) "Month" means a calendar month.
- (xiii) "Special General Meeting" means a General Meeting as defined below, called in accordance with Section 12 hereunder, at which only business that has been described in the notice may be transacted.
- (xiv) "Special Resolution" means a resolution passed by the members at a general meeting in accordance with Section 51 of The Act.
- (xv) "The Act" means the Associations Incorporation Act 2015, its amendments and any other legislation that may come into force to replace or supplement this Act, and shall form part of these Rules.
- (xvi) "The Centre" means the Fremantle Park Sport and Community Centre Inc.
- (xvii) "The Club" means The Fremantle Bowling Club.
- (xviii) "The Club Premises" means all land, building and structures thereon of which The Club is the bona fide occupier.
- (xix) "Voting rights" means the ability for a financial member to propose or second an application for membership; move or second a motion or special motion; speak at all general meetings; nominate for a position on the Executive Committee; vote at all general meetings; and petition for a special general meeting.

5. Membership

- (a) The Club shall keep an up to date register of members in respect of Ordinary, Special, Life, Junior, Social, Recreational and Honorary members.
 - (i) This register must be continually available for inspection at The Club premises by authorised officers.
 - (ii) Residential, postal or email address; or information by means of which contact can be made with the member, can be nominated for the members register.
 - (iii) The Club will provide an updated member register to The Centre within 14 days of making any amendments to current membership.
- (b) Membership of The Club shall consist of the following:
 - (i) Ordinary Member – Persons over 18 years of age who have been properly proposed and seconded by two financial ordinary or life members of The Club and approved by the Executive Committee.
 1. A person who is affiliated with Bowls WA by another club is not entitled to become or remain an Ordinary Member of the Fremantle Bowling Club. Where relevant, regulations from Bowls WA will apply.
 2. Ordinary Members shall have voting rights.
 - (ii) Life Member – the Executive Committee may elect Persons who have rendered meritorious service to and clearly enhancing The Club as Life Members for such service. Life members shall have voting rights.

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- (iii) Junior Member – Persons over 12 and under the age of 18 years may make application to The Club as a Junior Member, and if accepted, shall pay the prescribed subscription.
1. Persons granted this category of membership will require a sporting affiliation, but shall have no voice in the management of or be entitled to hold any office at, The Club.
 2. This category of member does not have the authority to invite guests to The Club.
 3. Any Junior Member on attaining the age of 18 years wishing to remain a member of The Club shall be granted the appropriate club membership and shall pay the full subscription as set down from time to time.
 4. The subscription payable by junior members shall be one quarter of that determined from time to time for ordinary members, plus capitation fee.
 5. Junior Members shall not have voting rights.
- (iv) Social Member
1. A Social Member is a member who may enjoy the privileges of The Club but is not eligible to play pennants or enter The Club Championship or Handicap events.
 2. Social Members shall not be entitled to voting rights.
 3. Social members may use the greens from time to time only under conditions set by the Executive Committee.
- (v) Temporary Member – a person who is on any day visiting The Club as a member or an official of another club or team, or a person assisting a member or an official of another club or team to:
- a. Engage in a pre-arranged event with The Club as per The Club's objects; or
 - b. Hold a pre-arranged function at The Club involving the use of The Club's sporting facilities.
1. Temporary Members shall not be entitled to be present at any meeting of the members of The Club, nor have voting rights or any right, title or interest in or to any of the property of The Club.
- (vi) Honorary Member – Membership that may be granted to Club Patrons, Sponsors, Selected Government Officers and any other such persons as the committee may decide from time to time based on their relationship to The Club or community.
1. Honorary membership will be restricted at any one time to a level deemed appropriate by the Committee or as may be suggested by the liquor licensing authority.
 2. Honorary Members shall not be entitled to be present at any meeting of the members of The Club unless invited by the Committee, nor have any voting rights or any right, title or interest in or to any of the property of The Club.
- (vii) Recreational Member – any Ordinary or Life Member or equivalent of another club.
1. Recreational members are not eligible to play pennants or enter Club Championship or handicap events or be an affiliated member of The Club with Bowls WA.

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2. Recreational members shall use the greens under conditions set by the Executive Committee.
 3. Recreational members shall not have voting rights.
 4. A Recreational member shall pay a fee determined at the AGM.
- (c) Temporary and Honorary membership would be subject to withdrawal by any club official, including bar persons, acting on the best interests of The Club.
- (d) Cessation of Membership:
- (i) A person ceases to be a member when any of the following takes place:
 1. For a member who is an individual, the individual dies;
 2. For a person whose title represents a corporate member, the body corporate is wound up;
 3. The person resigns from The Club;
 4. The person is expelled from The Club under Section 26;
 5. The person ceases to be a member under Section 10(c).
 - (ii) The Secretary will keep a record on file of the date on which the person ceased to be a member; and
 - (iii) The reason why the person ceased to be a member
 - (iv) A member may resign from membership of The Club by giving written notice of the resignation to the Secretary:
 1. The document must be dated and carry their identifiable signature and approved by the Executive Committee at its next meeting. The resignation shall then become official and shall be documented and executed by the Executive Committee.
 2. The resignation takes effect when the Secretary receives the notice; or if a later time is stated in the notice, at that later time.
 3. A person who has resigned from membership of The Club remains liable for any fees that are owed to The Club (the owed amount) at the time of resignation.
 4. The issuing of a clearance shall have the same effect as the acceptance of a member's resignation from The Club. In each case the member will cease to enjoy all and every privilege of membership.
 5. The owed amount may be recovered by The Club in a court of competent jurisdiction as a debt due to The Club.
- (e) The Executive Committee shall have power at any time to limit the number of such members, which shall be subject to review annually.

6. Application to Become a Member

- (a) Ordinary Member – Any person desiring to become such a member of The Club shall sign an application form provided and such form must bear the signatures of two members of The Club who are entitled to voting rights.
 - (i) When the application form and all subscriptions have been received, the person shall be a provisional member of The Club and exercise all of the privileges of a

member excluding voting rights until such time as the next Executive Committee meeting. A simple majority of the votes cast shall be required for approval.

- (ii) At the next Executive Committee meeting, the applicant will then be accepted or denied membership.
- (iii) If membership is denied, all subscriptions shall be refunded.
- (b) No person shall be entitled to exercise any of the privileges of a member until they have paid all subscriptions due by them.
- (c) The Committee shall have the right to refuse to admit any person to membership without assigning any reason for doing so.
- (d) On the election of each candidate, the Secretary shall notify the same to them, and they shall on payment of their subscription be enrolled as a Member of The Club, and become entitled to the privileges and be bound by its rules and by all consequences resulting from breach or non-performance thereof, and shall thereby absolve every person concerned in carrying out enforcing such rules from all personal responsibility or legal liability on such account.
- (e) Life Member – A member may apply in writing for another member to be considered for Life Membership to the Executive Committee, giving reasons that Life Membership should be granted. The Executive Committee shall assess all applications and in their sole determination, nominate any applicants to a general meeting for election to Life Membership.
 - (i) A Life Member shall have given meritorious service to The Club.
 - (ii) An Executive Meeting may, upon a 50% majority vote, confer Life Membership on a member who has rendered special and outstanding services to The Club.
 - (iii) The holder of a Life Membership shall be entitled to all privileges of an ordinary member, be exempt from paying a membership fee, but shall contribute an amount equal to the annual affiliation fee imposed by Bowls WA if he or she wishes to play bowls.

7. Member's Rights

- (a) The rights and privileges of every member shall be personal and shall not be in any manner transferable by their own act or through any other person on their behalf or by operation of law.
- (b) Voting rights for each membership category are as detailed in Section 5.
- (c) Employees – Members who are employees of The Club are entitled to all the rights and privileges of membership excluding those rights concerned with the selection, election and holding of office with The Club.
- (d) All members, upon successful registration, will be supplied with an electronic copy of The Club constitution or will be directed to obtain a copy of The Club constitution from The Club's website.
- (e) Upon acceptance to membership, all members agree to be bound by The Club Code of Conduct.
- (f) Upon acceptance to membership, the following members shall become a member of The Centre:
 - (i) Ordinary members: shall become Ordinary Centre Members

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- (ii) Social members: shall become Social Centre Members
- (iii) Junior members: shall become Junior Members
- (iv) Life members: shall become Ordinary Centre Members
- (v) Recreational members: shall become Social Centre Members
- (g) No member shall commit The Club in any manner whatsoever without the authority of the Executive Committee having been obtained.
- (h) Guests – Ordinary, Social, Recreational and Life Members shall be at liberty to invite guests to The Club, but the number of guests shall not exceed the maximum number as prescribed by legislation.
 - (i) A guest may attend The Club a maximum of 5 times before they must apply for membership.
- (i) A member may hold private family and business functions without limit to number of guests, providing that the sale of liquor shall be:
 - (i) ancillary to a meal supplied at The Club by or on behalf of The Club to a member and to each of the guests of that member being guests of whose attendance was given prior notice to The Club; or
 - (ii) to a member, for consumption by the guests of that member at a function held by or on behalf of that member at The Club.
- (j) Functions – Ordinary, Social, Recreational and Life Members are entitled to host functions on The Club premises after written application for said function has been considered and approved by the Committee.
 - (i) The Secretary will furnish the applicant with a written copy of Club rules relating to functions after the application has been approved and any additional conditions and restrictions it shall see fit.
- (k) Upon request, a member is able to inspect the Books of the Association at such time and place as is mutually convenient to The Club and the Member.
 - (i) A Member must contact the Secretary to request to inspect the Member Register.
 - (ii) The Member may make a copy of details from the Member Register but has no right to remove the Register for that purpose.
 - (iii) A Member may make a request in writing for a copy of the Member Register.
 - (iv) The Club may charge a reasonable fee to the Member for providing a copy of the Member Register, the amount to be determined by the Committee from time to time.
 - (v) A Member must not use or disclose the information on the Member Register:
 1. To gain access to information that a Member has deliberately denied them (that is, in the case of social, family or legal differences or disputes);
 2. To contact, send material to The Club or a Member for the purpose of advertising for political, religious, charitable or commercial purposes, or
 3. For any other purpose unless the use of the information is approved by the Committee and for a purpose:
 - a. That is directly connected with the affairs of The Club; or

- b. Related to the provision of the information to the Commissioner in accordance with a requirement of the Act.
- (vi) The Committee may require a Member who requests a copy of the Member Register to provide a statutory declaration setting out the purpose of the request and declaring that the purpose is connected with the affairs of The Club.

8. Subscriptions

- (a) The entrance fee and annual subscription of The Club shall be an amount as recommended by the Executive Committee and adopted by the members at the Annual General Meeting of The Club.
- (b) Subscriptions may be amended by a General Meeting.
- (c) Notice of the fees and subscriptions shall be notified to the members via The Club notice board.
- (d) Subscriptions are payable annually in advance, before 31 August.
- (e) Every member shall pay such applicable subscriptions or levies as may be imposed from time to time by The Club or Bowls WA.
- (f) Subscriptions are not subject to a refund.

9. New Members

- (a) All new members elected after 31st December shall pay half of one year's subscription.
- (b) All new member subscriptions must be paid within two weeks of election.

10. Liability for Subscription

- (a) Any member who does not notify the Secretary in writing before the date of the Annual Meeting of his or her withdrawal from The Club shall be liable for the subscription for the current club year.
- (b) The Committee shall have the power by resolution to remove from the roll of members the name of any new member who fails to pay his or her subscription within one month from the date of his or her election.
- (c) Any member who fails to pay their Annual Subscription, including affiliation fees, before 30 October in that year shall cease to be a member.
- (d) Any member who fails to pay any additional subscriptions, levies or fees imposed by The Club or Bowls WA within one month of due date for payment, shall cease to be a member.

11. General Meetings – Annual General Meeting

- (a) The Annual General Meeting of members shall be held every calendar year within six months after the end of The Club's financial year, with the Committee to determine the date, time and place.
- (b) All Notices of Motion for consideration at the Annual Meeting must be handed to the Secretary in writing by 5pm no less than fourteen (14) days prior to the date set for said meeting.

- (c) Notice of the meeting (including date, time and location) and agenda items, including wording of Notices of Motion or proposed resolutions, must be posted on The Club notice board for seven (7) days before the date of the meeting for all members to read. If the resolution is intended to be proposed as a special resolution this will also be stated in the notice with the wording of the proposed special resolution.
- (d) Members who have provided an email address will also be emailed a copy of the notice of the meeting, agenda items and any Notices of Motion.
- (e) 20% of financial members shall constitute a quorum at an Annual Meeting.
- (f) In the case of insufficient members to form a quorum being present after 30 minutes following the advertised start time for an Annual Meeting, said meeting will be automatically adjourned to re-convene at the same time seven days later and shall proceed with or without a quorum.
- (g) The Chair of the meeting shall be The Club President or if not available, the Vice President and if also not available, a person nominated and elected by the members present.
- (h) Only members with voting rights, as per the constitution will be permitted to vote on matters at the Annual Meeting.
- (i) The Chairperson shall decide all questions of order unless otherwise provided by these rules and in the event where a vote on a motion is tied, the motion shall be decided in the negative.
- (j) The order of business at the Annual Meeting shall be as follows:
 - (i) Reading notice of meeting.
 - (ii) Reading minutes of the last Annual Meeting and any other General Meeting not yet confirmed and confirming or amending same.
 - (iii) Reading Executive Committee Report, discussion and adoption or otherwise.
 - (iv) Reading Treasurer's Statement of Accounts and Balance Sheet to be received or otherwise.
 - (v) Election of the officers of the Executive Committee as per Section 15.
 - (vi) Announcement of the Men's and Women's Captains.
 - (vii) Election of members of the Standing Committees.
 - (viii) Election of Delegates to The Centre.
 - (ix) Election of Patron (if any).
 - (x) Special Business of which Notice of Motion has been given.
 - (xi) Other Business.

12. General Meetings – Special General Meeting

- (a) The Executive Committee may at any time call a Special General Meeting.
- (b) A Special General Meeting shall also be called by the Committee on a requisition signed by no less than 20% of members with voting rights, stating in detail the purpose of the meeting.
- (c) Notice of the meeting (including date, time and location) and agenda items, including wording of Notices of Motion or proposed resolutions, must be posted on The Club notice board for seven (7) days before the date of the meeting for all members to read. If the

resolution is intended to be proposed as a special resolution this will also be stated in the notice with the wording of the proposed special resolution.

- (d) Members who have provided an email address will also be emailed a copy of the notice of the meeting, agenda items and any Notices of Motion.
- (e) Only business of which notice shall have been given as above, or in accordance with these rules, shall be transacted at a Special General Meeting.
- (f) 20% shall form a quorum.
- (g) In the case of insufficient members to form a quorum being present after 30 minutes following the advertised start time for a Special General Meeting, said meeting will be automatically adjourned to re-convene at the same time seven days later and shall proceed with or without a quorum.
- (h) Only members with voting rights, as per the constitution will be permitted to vote on matters at the Special General Meeting.
- (i) The Chairperson shall decide all questions of order unless otherwise provided by these rules and in the event where a vote on a motion is tied, the motion shall be decided in the negative.

13. General Provisions for General Meetings

- (a) General Meetings may take place:
 - (i) where the Members are physically present together; or
 - (ii) where the Members are able to communicate by using any technology that reasonably allows the Member to participate fully in discussions as they happen in the General Meeting and in making any decisions, provided that the participation of the Member in the General Meeting must be made known to all other Members.
- (b) A Member who participates in a meeting as set out in Section 13(a)(ii):
 - (i) is deemed to be present at the General Meeting; and
 - (ii) continues to be present at the meeting for the purposes of establishing a quorum; until the Member notifies the other Members that he or she is no longer taking part in the General Meeting.
- (c) At any general meeting a resolution put to the vote of the meeting shall be declared by a show of hands unless a poll is (before or on the declaration of the result of the show of hands) demanded by:
 - (i) The Chairperson; or
 - (ii) At least 10 members present
- (d) Standing Orders - The standing orders, in the by-laws, shall apply to all discussions in general meetings and meetings of the Executive Committee.

14. General Provision

- (a) No member shall be entitled to take any legal action against The Club, other than a claim for goods sold and delivered and services rendered, and must conform to the decisions of the Committee and in the case of an appeal, to the decision of the General Meeting to which he or she may appeal.
- (b) These rules shall be the rules of The Club and shall be binding on members.

- (c) The interpretation of these rules and any by-laws of The Club shall, unless set aside by a general meeting called for that purpose, be in the sole determination of the Committee whose decision shall be binding on all members.
- (d) Correct accounts and books shall be kept showing the financial affairs of The Club and the particulars usually shown in books of accounts of a like nature.
- (e) The Clubhouse and other club facilities is to be provided and maintained from the joint funds of The Centre and The Club as per the existing arrangements between The Centre and The Club, and no person shall be entitled under these rules to derive any benefit or advantage from The Club which is not shared equally by every member thereof.
- (f) Section 14(e) does not prevent:
 - (i) the payment in good faith of remuneration to any officer, employee or Member in return for any services actually rendered to The Club or for goods supplied in the ordinary and usual course of business;
 - (ii) the payment of interest at a rate not exceeding the prevailing market rate published by the Reserve Bank of Australia as the "Cash Rate Target" from time to time on money borrowed from any Member;
 - (iii) the payment of reasonable and proper rent by The Club to a Member for premises leased by the Member to The Club; or
 - (iv) the reimbursement of expenses incurred by any Member or any Committee Member on behalf of The Club.
 - (v) the reimbursement of a Committee Member's travelling and other expenses as properly incurred:
 - 1. in attending Committee Meetings or sub-committee meetings;
 - 2. in attending any General Meetings of The Club; and
 - 3. in connection with The Club's business.
 - (vi) The payment of any gratuities to Executive Committee Members as determined by members by special resolution at an Annual or Special General meeting.
- (g) The colours of The Club shall be Blue and White.

15. Election of Office Bearers

- (a) The management of The Club shall be vested in an Executive Committee consisting of 10 committee persons elected for a one (1) year term.
- (b) At least 28 days prior to the Annual General Meeting, members with voting rights shall be invited to nominate on the form approved by the Executive Committee.
 - (i) Nominations for the following positions will be conducted at the Annual General Meeting by financial members with voting rights: President, Vice President, Secretary and Treasurer. Nominations for these positions must be in the hands of the Secretary by 5pm at least 14 days prior to the date of the Annual General Meeting.
 - (ii) The Men's Captain and Women's Captain shall be elected by their respective sections prior to the Annual General Meeting.

- (iii) The Chairpersons of the other four (4) Standing Committees as detailed in Section 23(f) will be appointed by their respective elected Standing Committee at their first Standing Committee meeting after the Annual General Meeting.
- (c) Voting Process for President, Vice President; Secretary and Treasurer:
 - (i) In case no more than the required number of officers shall be nominated, those so nominated shall be declared elected.
 - (ii) In the event of insufficient candidates being nominated for election to any office or position above, nominations may, with the consent of the Annual General Meeting, be accepted from the floor and the meeting may proceed forthwith to appoint a person so nominated to the vacant position.
 - 1. If more than one candidate is nominated from the floor for a vacant office or position, the successful candidate shall be decided by election. Voting shall be by show of hands unless at least three (3) financial members with voting rights request a secret ballot.
 - 2. If after calling for nominations from the floor there remains insufficient nominations to fill the vacancies, those nominated shall be declared elected and shall have power to fill the vacancies and any casual vacancies that may occur. Vacancies on Standing or Sub-Committees shall be filled by the members of the Executive Committee as they occur from the list in order of priority, otherwise by appointment.
 - (iii) If the number of nominations received exceeds the number of vacancies to be filled, the successful candidate shall be decided by election at the Annual General Meeting. Voting shall be by show of hands, unless at least three financial members with voting rights in attendance at that meeting request a secret ballot.
 - (iv) The procedure for a secret ballot and the appointment of the Returning Officer is stated in the by-laws of The Club.

16. The Executive Committee and Conditions

- (a) The Executive Committee shall comprise of the following: President; Vice President; Secretary; Treasurer; Men's Bowls Captain; Women's Bowls Captain; Greens, House and Grounds Chairperson; Social and Functions Chairperson; Bar Chairperson; and Media, Marketing and Promotions Chairperson.
- (b) The Managerial positions on the Committee shall be: President, Vice President, Secretary and Treasurer and these positions will be elected by members with voting rights, following the process outlined in Section 15 (c).
- (c) The Manager, if any, of The Club may attend all Committee meetings to give their report and then leave at the discretion of the Committee.
- (d) The quorum at all Committee meetings shall be 5 members.
- (e) Committee Meetings may take place:
 - (i) where the Committee Members are physically present together; or
 - (ii) where the Committee Members are able to communicate by using any technology that reasonably allows the Committee Member to participate fully in discussions as they happen in the Committee Meeting and in making decisions, provided that the

participation of the Committee Member in the Committee Meeting must be made known to all other Members.

- (f) A Committee Member who participates in a meeting as set out in Section 16(e)(ii):
 - (i) is deemed to be present at the Committee Meeting; and
 - (ii) continues to be present at the meeting for the purposes of establishing a quorum, until the Committee Member notifies the other Committee Members that he or she is no longer taking part in the Committee Meeting.
- (g) The Committee may pass a resolution outside a Committee meeting if:
 - (i) Identical copies of a document are circulated to each Committee Member detailing:
 1. Motion
 2. Mover
 3. Secunder
 - (ii) The document shall be circulated:
 1. By email to address on Register of Members
 2. In person
 - (iii) All Committee Members shall:
 1. Return circulated document through email or in person, indicating acceptance or rejection of the motion; or
 2. Reply to email, quoting the motion and indicating acceptance or rejection of the motion.
 - (iv) Taken together, all signed copies of the document will constitute the same document.
 - (v) The resolution shall be decided by a majority vote after all Committee Members have cast a vote under Section 16(g)(iii).
- (h) Committee meetings shall be held monthly and thereafter as required.
- (i) Special meetings may be called by the President, Secretary or on the request of three members of the Committee.
- (j) The Executive Committee is able to determine the distribution of Committee Meetings minutes, as detailed in the by-laws of The Club.
- (k) All Members, or other guests, may attend Committee Meetings if invited by the Committee but the person shall not have any right to comment without invitation, or vote on any matter, or to be provided with copies of any agenda, minutes of meetings, or documents presented to such meetings.
- (l) No member of the Committee shall be held to have resigned his/her seat until his/her resignation, in writing, has been accepted by the Committee.
- (m) Committee Vacancies
 - (i) Any vacancy occurring in the Committee as per Section 17 may be filled at a meeting of the Committee when a member may be elected to fill such a vacancy until the next election provided the member elected at such Committee meeting shall hold office in the place of, and upon the same terms and conditions as their predecessor, had the latter continued in the office.

- (ii) In the vacancy of the President then the Vice President shall become President.
- (iii) A casual vacancy of Vice President shall be filled by the Committee from a Member of the Executive Committee.
- (iv) If vacancies in the Executive Committee result in the number of Committee Members being less than the number fixed under Section 16(d), the continuing Committee Members may act to only:
 - 1. increase the number of Members on the Committee to the number required for a quorum; or
 - 2. convene a General Meeting of the Association
- (n) The President shall preside at all meetings of the Committee of The Club and, in his or her absence the Vice President.
 - (i) Should neither be present, the meeting shall elect a Chairperson.
- (o) All resolutions of the Committee shall be decided by a majority vote of all those present.
 - (i) In the case of equality of votes, the proposal before the Committee shall be decided in the negative.
- (p) The President or in his or her absence, the Vice President shall be authorised to speak on behalf of The Club.
- (q) Any act performed by the Committee, a sub-committee or a person acting as a Committee Member is deemed to be valid even if the act was performed when:
 - (i) there was a defect in the appointment of a Committee Member, subcommittee or person holding a subsidiary office; or
 - (ii) a Committee Member, a sub-committee member or a person holding a subsidiary office was disqualified from being a Committee/sub-committee Member as per Section 19(g) or 19(h) as a result of bankruptcy or conviction of a relevant criminal offence.

17. Ceasing to be a member of the Executive Committee

- (a) A casual vacancy occurs in the office of a Committee Member and that office becomes vacant if the Committee Member:
 - (i) dies;
 - (ii) ceases to be a Member;
 - (iii) becomes disqualified from holding a position under Sections 19(g) or 19(h) as a result of bankruptcy or conviction of a relevant criminal offence;
 - (iv) becomes permanently incapacitated by mental or physical ill-health;
 - (v) resigns from office under Section 16(l);
 - (vi) is absent from more than:
 - 1. three consecutive Committee Meetings without a good reason; or
 - 2. three Committee Meetings in the same Financial Year without tendering an apology to the person presiding at each of those Committee Meetings,

- (vii) Is removed from office under by resolution at a General Meeting of The Club if a majority of the Members present and with voting rights at the meeting vote in favour of the removal.
 - 1. The Committee Member who faces removal from the Committee must be given a full and fair opportunity at the General Meeting to decide the proposed resolution, to state his or her case as to why the Member should not be removed from his or her position on the Committee.
 - 2. If all Committee Members are removed by resolution at a General Meeting, the Members must, at the same General Meeting, elect an interim Committee.
 - 3. The interim Committee must, within two months, convene a General Meeting of the Association for the purpose of electing a new Committee.

18. Powers of the Committee

- (a) The business of The Club shall be managed by the Committee who may exercise all powers of The Club, except those required to be exercised by The Club at a General Meeting.
- (b) Without prejudice to the powers conferred by the last preceding rule, the Committee shall, subject to the by-laws, have power to do the following things:
 - (i) To purchase or otherwise acquire any books, newsletters or periodicals and dispose of them as it may see fit.
 - (ii) To determine from time to time the conditions on which and time when, members may use the property of The Club or any part or parts thereof, and when and under what conditions the premises of The Club or any part or parts thereof, shall be used by members.
 - (iii) To determine what person, if any, not being members of The Club shall be permitted to use the premises of The Club or any part or parts thereof and during what time and under what conditions and when and at what times and places and under what conditions such persons shall be supplied with refreshments and accommodation.
 - (iv) To appoint any other officials or servants of The Club and to remove them as occasions may require at their discretion and to define their respective duties. Persons appointed to paid positions shall be engaged under a contract, award or classification of work in the Registered and Licensed Clubs Award (2010) and its amendments.
 - (v) To delegate, subject to such conditions as it thinks fit any of its powers to sub committees consisting of such members of the Committee and other members of The Club co-opted for the purpose as it may determine and to make such regulations as to the proceedings of such sub committees as may be thought desirable.
 - (vi) To regulate and control their own meeting and the transaction of business.
 - (vii) To reimburse expenses of any servant of The Club for faithful and diligent service as deemed fit.
 - (viii) In accordance with the rules, to suspend, or expel any member.

- (ix) To enter into or accept any lease or tenancy of the premises where on The Club shall conduct its affairs or of any furniture, goods and effects, which may be required for the use of The Club on such terms and on such conditions as The Club, may deem expedient.
- (x) To take and defend all legal proceedings by or on behalf of The Club and to appoint all necessary Attorneys for any such purpose.
- (xi) To borrow, raise or secure the payment of money, and to sell and dispose of the assets of The Club up to \$20,000. No loans shall be negotiated without the prior approval of a general meeting.
- (xii) To make, alter and repeal by-laws not inconsistent with these rules regulating the use and management of The Club premises, the admission of members and the conduct of The Club and its affairs generally.
- (xiii) To do and perform any other act, matters and things in connection with or relative to the management of The Club as shall not by these rules require to be done by The Club in General Meetings.
- (xiv) To appoint such number of delegates to sporting bodies and associations with which The Club may from time to time be affiliated as may be required by the rules thereof and such delegates shall hold office in accordance with the rules of such sporting bodies and associations respectively.
- (xv) Every member of the Committee shall be indemnified against any loss, expenses or liability incurred by reason of any act or deed performed by him/her in good faith on behalf of the Committee and the Committee may use the funds of The Club for any such purpose required, together with any reasonable expenses incidental to Committee activities.

19. Role and Responsibilities of Committee Members

(a) Obligations of the Committee

- (i) The Committee must take all reasonable steps to ensure The Club complies with its obligations under the Act and these Rules.

(b) Responsibilities of Committee Members

- (i) A Committee Member must exercise his or her powers and discharge his or her duties with a degree of care and diligence that a reasonable person would exercise in the circumstances.
- (ii) A Committee Member must exercise his or her powers and discharge his or her duties in good faith in the best interests of The Club and for a proper purpose.
- (iii) A Committee Member or former Committee Member must not improperly use information obtained because he or she is a Committee Member to:
 - 1. gain an advantage for himself or herself or another person; or
 - 2. cause detriment to The Club.
- (iv) A Committee Member or former Committee member must not improperly use his or her position to:
 - 1. gain an advantage for himself or herself or another person; or
 - 2. cause detriment to The Club.

- (c) A Committee Member having any material personal interest, i.e.: financial or non-financial interests, in a matter being considered at a Committee Meeting must:
 - (i) as soon as he or she becomes aware of that interest, disclose the nature and extent of his or her interest to the Committee;
 - (ii) disclose the nature and extent of the interest at the next General Meeting of The Club; and
 - (iii) not be present while the matter is being considered at the Committee Meeting or vote on the matter.
- (d) Section 19(c) does not apply in respect of a material personal interest that:
 - (i) exists only because the Committee Member belongs to a class of persons for whose benefit The Club is established; or
 - (ii) the Committee Member has in common with all, or a substantial proportion of, the members of The Club.
- (e) The Secretary must record every disclosure made by a Committee Member under Section 19(c) in the minutes of the Committee Meeting at which the disclosure is made.
- (f) No Committee Member shall make any public statement or comment or cause to be published any words or article concerning the conduct of The Club unless the person is authorised by the Committee to do so and such authority is recorded in the minutes of the Committee Meeting.
- (g) No person shall be entitled to hold a position on the Committee if the person is, according to the Interpretation Act section 13D, a bankrupt or a person whose affairs are under insolvency laws unless the person has obtained the consent of the Commissioner.
- (h) No person shall be entitled to hold a position on the Committee if the person has been convicted of, or imprisoned in the previous five years for:
 - (i) an indictable offence in relation to the promotion, formation or management of a body corporate;
 - (ii) an offence involving fraud or dishonesty punishable by imprisonment for a period of not less than three months; or
 - (iii) an offence under Part 4 Division 3 or section 127 of the Act;unless the person has obtained the consent of the Commissioner.
- (i) As soon as is practicable after a person has ceased to be a member of the management committee of The Club, all relevant documents, records as defined in the by-laws of The Club and security items (including passwords and keys) must be delivered to a member of the management committee of The Club.

20. President

- (a) The President:
 - (i) must consult with the Secretary regarding the business to be conducted at each Committee Meeting and each General Meeting
 - (ii) may convene special meetings of the Committee under Section 16(i)
 - (iii) may preside over Committee Meetings under Section 16(n)
 - (iv) may preside over General Meetings under Sections 11 and 12; and

- (v) must ensure that the minutes of a General Meeting or Committee Meeting are reviewed and signed as correct.

21. Secretary

- (a) The Secretary must:
 - (i) co-ordinate the correspondence of The Club;
 - (ii) consult with the Chairperson about all business to be conducted at meetings and convene General Meetings and Committee Meetings, including preparing the notices of meetings and of the business to be conducted at each meeting;
 - (iii) keep and maintain in an up to date condition the rules of The Club and any by-laws of The Club;
 - (iv) maintain the register of the Members including the email, street, postal address or information by means of which contact can be made of each member;
 - (v) update the register within 14 days of new members, members resigning, members suspended/expelled and in the latter case, include date in which member ceases and reasons for cessation of membership, including notifying The Centre of any such updates.
 - (vi) maintain the record of office holders of The Club.
 - 1. Committee members may nominate a business address, post office box address or email address to be used in the record in place of their personal address;
 - (vii) ensure the safe custody of the Books, with the exception of the Accounting Records, of The Club;
 - (viii) keep full and correct minutes of Committee Meetings for approval at the next Executive Committee meeting, which will then be stored. Members may request to view the minutes in accordance to Section 7(k) in these Rules.
 - (ix) keep full and correct minutes of General Meetings, which will be distributed to all members within 14 days of the General Meeting via the address nominated in the members register and will be tabled for adoption at the next General Meeting; and
 - (x) perform any other duties as are imposed by these Rules or The Club on the Secretary.

22. Treasurer

- (a) The Treasurer must:
 - (i) ensure all moneys payable to The Club are collected, and that receipts are issued for those moneys in the name of The Club;
 - (ii) ensure the payment of all moneys referred to in Section 22(a)(i) into the account or accounts of The Club as the Committee may from time to time direct;
 - (iii) ensure timely payments from the funds of The Club with the authority of a General Meeting or of the Committee, including all cheques, drafts, electronic transactions, bills of exchange, promissory notes and other negotiable instruments of the Association signed by either:

1. 2 committee members; or
 2. one committee member and a person authorised by the committee
- (iv) ensure that The Club collects annual subscriptions on behalf of The Centre and forwards such monies to The Centre within fourteen (14) days of collection;
- (v) ensure that The Club complies with the account keeping requirements in Part 5 of the Act;
- (vi) ensure the safe custody of the Financial Records of The Club and any other relevant records of The Club;
- (vii) Coordinate the preparation of the financial statements or financial report, as imposed on The Club under Part 5 of the Act, prior to their submission to the annual general meeting of The Club;
- (viii) assist the reviewer or auditor (as appointed by the Committee, if any) in performing their functions; and
- (ix) perform any other duties as are imposed by these Rules or The Club on the Treasurer.

23. Standing and Sub-Committees

- (a) The Committee may delegate any of its delegable powers to Standing and Sub-Committees consisting of such Ordinary Members as it thinks fit and subject to any election process detailed in these rules, set-up for purposes or tasks that the Committee thinks desirable for the improvement and success of The Club.
- (b) Such Standing and Sub-Committees must report to and be responsible to the Committee.
- (c) No act of any Standing or Sub-Committee shall be binding on the Committee or Club until ratified by the Executive Committee.
- (d) The Chair must be an existing member of the Executive Committee.
- (e) The President of the Executive Committee shall be an ex-officio member.
- (f) Standing Committees of The Club include but are not limited to:
- (i) Men's Bowls - whose Officers shall be a Men's Captain, Match Committee and Selection Committee. At least 28 days prior to the Men's Annual General Meeting, members with voting rights shall be invited to nominate on the form approved by the Executive Committee for the above positions. Nominations for these positions must be in the hands of the Secretary by 5pm at least 7 days prior to the date of the meeting. The Men's Captain, Match Committee and Selection Committee shall be elected by financial male bowlers with voting rights at the Men's Bowls Annual General Meeting to be held at a time prior to The Club's Annual General Meeting. Where there are no nominations or insufficient numbers, nominations shall be taken from the floor and voted on at the meeting by all financial members with voting rights. The number of members who will comprise the Match Committee and Selection Committee shall be determined by the relevant governing by-law, if any.
 - (ii) Women's Bowls - whose Officers shall be a Women's Captain, Match Committee and Selection Committee. At least 28 days prior to the Women's Annual General Meeting, members with voting rights shall be invited to nominate on the form approved by the Executive Committee for the above positions. Nominations for these positions must be in the hands of the Secretary by 5pm at least 7 days prior to

the date of the meeting. The Women's Captain, Match Committee and Selection Committee and shall be elected by financial female bowlers with voting rights at the Women's Bowls Annual General Meeting to be held at a time prior to The Club's Annual General Meeting. Where there are no nominations or insufficient numbers, nominations shall be taken from the floor and voted on at the meeting by all financial members with voting rights. The number of members who will comprise the Match Committee and Selection Committee shall be determined by the relevant governing by-law, if any.

- (iii) Greens, House and Grounds Committee.
 - (iv) Social and Functions Committee.
 - (v) Bar Committee.
 - (vi) Media, Marketing and Promotion Committee.
 - (vii) At least 28 days prior to the Annual General Meeting, members with voting rights shall be invited to nominate on the form approved by the Executive Committee for the positions on the Greens, House and Grounds, Social and Functions, Bar and Media, Marketing and Promotions Committees. Nominations for these positions must be in the hands of the Secretary by 5pm at least 7 days prior to the date of the Annual General Meeting. Where there are no nominations or insufficient numbers, nominations shall be taken from the floor at The Club's Annual General Meeting and elected by financial members with voting rights at the Annual General Meeting.
 - 1. The number of members who will comprise the Greens, House and Grounds, Social and Functions, Bar and Media, Marketing and Promotions Committees shall be determined by the relevant by-law, if any.
 - 2. If after calling for nominations from the floor there remains insufficient nominations to fill the vacancies, those nominated shall be declared elected and the Executive Committee shall have power to fill the vacancies and any casual vacancies that may occur. Vacancies shall be filled as they occur from the list in order of priority, otherwise by appointment.
 - (viii) With the exception of the Men's and Women's Bowls Standing Committees in Section 23(f)(i) and (ii) above, all other Standing Committees shall, as soon as practicable and no later than 14 days after the Annual General Meeting, convene a meeting of that Standing Committee to appoint their respective Chairperson, who will then sit on the Executive Committee of The Club.
- (g) Sub-Committees:
- (i) Sub-Committees shall comprise at least one member of the Executive Committee who may chair and co-opted members of The Club, with all proceedings regulated by the terms of reference determined by the Executive Committee.
 - (ii) Sub-Committees of The Club include but are not limited to:
 - 1. Sponsorship or
 - 2. Serving any other purpose or task, which the Committee determines necessary or desirable.
- (h) Standing and Sub-Committees shall meet at least once a month or as required.
- (i) Each Standing and Sub-Committee's individual responsibilities can be found in the by-laws of The Club.

24. Election of Nominees to The Centre Management Committee

- (a) Three (3) Club Nominees (as determined by the current rules of The Centre) shall be elected at The Club's Annual General Meeting to sit on The Centre's Management Committee.
- (b) At least 28 days prior to the Annual General Meeting, members with voting rights shall be invited to nominate on the form approved by the Executive Committee. Nominations for these positions must be in the hands of the Secretary by 5pm at least 14 days prior to the date of the Annual General Meeting.
- (c) The election procedure of the three (3) Club Nominees shall follow the same process as that outlined in Section 15(c).
- (d) All financial Ordinary and Life Members of The Club shall be eligible to be elected as Nominees to The Centre.
- (e) In the case of a vacancy of a Club Nominee under Section 24(a), the Executive Committee of The Club shall have the power to appoint an Ordinary or Life Member to fill that vacancy until the next Annual Meeting.

25. Alteration and Repeal of Rules

- (a) No repeals of any existing rules and no new rules or alteration, amendments or suspensions of a rule shall be valid unless a special resolution is carried by a three-fourths majority of members present and with voting rights at a General or Special General Meeting and by otherwise complying with Part 3 Division 2 of the Act.
- (b) Notices of motions to repeal, alter or suspend any rule shall be given to the Secretary at least twenty-one (21) days preceding the Annual or Special General Meeting at which the motion shall be presented. The Secretary shall exhibit the proposal on The Club notice board at least fourteen (14) days prior to such meeting.
- (c) Within one month after the making of any amendment or addition to the rules of The Club, passed by special resolution, the Executive Committee shall submit the required documents to the Commissioner. No effect will be given to the amendments without the approval of the Commissioner.

26. Suspension or Expulsion of Members

- (a) The Committee shall have the power to reprimand, suspend or expel any member of The Club.
- (b) The President, Committee or Approved Manager in receiving a complaint from the Approved Manager or Approved Bar Staff, of a member's behaviour which is considered a serious breach of legislation or acceptable member behaviour or where police involvement is required, may suspend a member for a period of time until disciplinary action under Section 26(f) can be taken.
- (c) The Committee is required to exempt any member of that Committee from hearing a charge in which he or she has an interest.
- (d) If a responding member or a representative of the responding member does not attend within 30 minutes of the time stated on the hearing notice, the hearing may start without that member or his or her representative and determination will be made at the hearing.
- (e) The Committee shall apply the power to reprimand, suspend or expel any member of The Club who:

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- (i) fail in the observance or commit any breach of any rule of The Club, members Code of Conduct, or any by-law of The Club or of any order or direction of the Executive Committee or of any General Meeting; and/or
 - (ii) in the sole judgement of the Committee have been guilty in or out of The Club's premises of any act, conducted matter or thing calculated to bring discredit on The Club or its members, or to impair or affect the enjoyment of The Club by other members
- (f) Any member charged with misconduct as above shall be furnished with a written copy of the charge and summoned before the Committee with no less than seven (7) days' notice.
- (i) The Committee shall after hearing the accuser and accused and taking such evidence as they may consider proper, if they find the charge proved, inflict a penalty of suspension from all or any of the privileges of membership.
 - (ii) If the Committee consider that on a charge of gross misconduct suspension as above is insufficient, they may call on the member to resign, and if he or she neglects to resign within seven (7) days they may declare him or her to be expelled.
 - (iii) If a Member is suspended or expelled under Section 26(f)(i) or 26(f)(ii), the person may appeal the Committee's decision through a Special general meeting by giving written notice to the Secretary within fourteen (14) days of receiving notice of the Committee's decision under Section 26(f)(i) or 26(f)(ii).
- (g) Members are not permitted to have legal representation attend any disciplinary matters, but may bring another member to act in a support capacity only.
- (h) If a Member's membership is suspended under Section 26(f)(i), the Secretary must record in the Register:
- (i) the name of the Member that has been suspended from membership;
 - (ii) the date on which the suspension takes effect; and
 - (iii) the length of the suspension as determined by the Committee under Section 26(f)(i).
 - (iv) Where applicable, the members list on the Bowls WA registry shall also be updated accordingly.
- (i) During the period a member's membership is suspended, the member —
- (i) loses any rights (including voting rights) arising as a result of membership;
 - (ii) is not entitled to a refund, rebate, relief or credit for membership fees paid, or payable, to The Club; and
 - (iii) Cannot attend The Club as a Guest of a member, unless prior written authorisation is received by the Executive Committee.
- (j) Upon the expiry of the period of a Member's suspension, the Secretary must record in the Register that the Member is no longer suspended.
- (k) If the Committee's decision to suspend or expel a Member is revoked under these Rules, any act performed by the Committee or Members in a General Meeting during the period that the Member was suspended or expelled from Membership under Section 26(f), is deemed to be valid, notwithstanding the Member's inability to exercise their rights or privileges of Membership, including voting rights, during that period.

27. Resolving Disputes

(a) Disputes Arising under the Rules

(i) Section 27(a) applies to:

1. Disputes between Members; and
2. Disputes between The Club and one or more Members that arise under the rules or relate to the rules of The Club. This does not include disciplinary matters undertaken with club members, which are covered only under Section 26 of The Club constitution.

(ii) The parties to a dispute must attempt to resolve the dispute between themselves within fourteen (14) days of the dispute coming to the attention of each party.

(iii) If the parties are unable to resolve the dispute, any party to the dispute may initiate a procedure under this rule by giving written notice to the Secretary of the parties to, and details of, the dispute.

(iv) The Secretary must convene a Committee Meeting within twenty-eight (28) days after the Secretary receives notice of the dispute under Section 27(a)(iii) for the Committee to determine the dispute.

(v) At the Committee Meeting to determine the dispute, all parties to the dispute must be given a full and fair opportunity to state their respective cases orally, in writing or both.

(vi) The Secretary must inform the parties to the dispute of the Committee's decision and the reasons for the decision within seven (7) days after the Committee Meeting referred to in Section 27(a)(v).

(vii) If any party to the dispute is dissatisfied with the decision of the Committee they may elect to initiate further dispute resolution procedures as set out in the Rules.

(b) Mediation

(i) Section 27(b) applies:

1. where a person is dissatisfied with a decision made by the Committee under Section 27(a) or
2. where a dispute arises between a Member or more than one Member and The Club and any party to the dispute elects not to have the matter determined by the Committee.

(ii) If the parties to a dispute are unable to resolve the dispute between themselves within the time required by Section 27(a)(ii), or a party to the dispute is dissatisfied with a decision made by the Committee under Section 27(a)(vii) a party to a dispute may:

1. Provide written notice to the Secretary of the parties to, and the details of, the dispute;
2. Agree to, or request the appointment of, a mediator.

(iii) Party, or parties requesting the mediation must pay the costs of the mediation.

(iv) The mediator must be:

1. a person chosen by agreement between the parties; or
2. in the absence of agreement:

- a. if the dispute is between a Member and another Member – a person appointed by the Committee; or
 - b. if the dispute is between a Member or more than one Member and The Club, the Committee or a Committee Member then an independent person who is a mediator appointed to, or employed with, a not for profit organisation.
- (v) A Member can be a mediator, but the mediator cannot be a Member who is a party to the dispute.
 - (vi) The parties to the dispute must, in good faith, attempt to settle the dispute by mediation.
 - (vii) The parties are to exchange written statements of the issues that are in dispute between them and supply copies to the mediator at least five (5) days before the mediation session.
 - (viii) The mediator, in conducting the mediation, must:
 - 1. give the parties to the mediation process every opportunity to be heard;
 - 2. allow all parties to consider any written statement submitted by any party; and
 - 3. ensure that natural justice is accorded to the parties to the dispute throughout the mediation process.
 - (ix) The mediator must not determine the dispute and the mediation must be confidential. Information provided by the parties in the course of the mediation cannot be used in any other legal proceedings that may take place in relation to the dispute.
- (c) Inability to Resolve Disputes
 - (i) If a dispute cannot be resolved under the procedures set out in the Rules, any party to the dispute may apply to the State Administrative Tribunal to determine the dispute in accordance with the Act or otherwise at law.

28. Liquor Act

If The Club holds a liquor licence, the following shall apply:

- (a) **The Club will** maintain a club license under the current Liquor Act and its amendments.
- (b) The Club shall ensure a Duty Manager is on the licensed premises for the purposes of observing liquor licensing requirements and regulations, as required under the Liquor Act.
- (c) The Club shall be open for sale of liquor during such hours as The Committee shall from time to time determine and as permitted under the Liquor Act.
- (d) No liquor shall be sold or supplied to any juvenile.
- (e) The Club may allow visitors onto the premises, as per the requirements of the Liquor Act.
 - (i) Visitors shall not be entitled to be present at any meeting of the members of The Club, nor have any right, title or interest in or to any of the property of The Club.
 - (ii) Visitors will be subject to withdrawal by any club official, including bar persons, acting on the best interests of The Club.

- (iii) an up-to-date register of visitors must be continually available for inspection at The Club premises by authorised officers.
- (f) No liquor shall be sold or supplied for consumption other than on The Club's premises, unless the member purchasing it removes such liquor from the premises of The Club.
- (g) The Club may seek an Extending Trading Permit – Associations to add local Associations as users of The Club facility to hold their functions.

29. Common Seal

- (a) The Club shall have a Common Seal, which shall be kept in the custody of the Secretary and shall not be affixed to any document except by the authority of The Committee and in the presence of one member of the committee.
- (b) Any document to which the Common Seal is affixed shall be countersigned and recorded by the Secretary or an officer appointed by the management committee for that purpose.
- (c) The Club may execute a document without using a Common Seal if the document is signed by:
 - (i) any two Committee Members; or
 - (ii) one Committee Member and a person authorised by the Committee.

30. Dissolution of The Club

- (a) The Club may cease its activities and have its incorporation cancelled in accordance with Part 10 of the Act:
 - (i) after the committee has determined the association is able to pay or meet its debts and liabilities; and
 - (ii) the Members resolve by Special Resolution that The Club will:
 1. apply to the Commissioner for cancellation of its incorporation; or
 2. appoint a liquidator to wind up its affairs
- (b) The Club shall be wound up in accordance with Part 9 of the Act if:
 - (i) the committee has determined the association is unable to pay or meet its debts and liabilities; or
 - (ii) the committee or members determine by special resolution to wind up The Club as a result of financial difficulty resulting in or from:
 1. being party to any current legal proceedings; or
 2. any other outstanding legal obligations
- (c) Upon cancellation of The Club, the Surplus Property must only be distributed to one or more of the following:
 - (i) an incorporated association under the Act;
 - (ii) a body corporate that at the time of the distribution is the holder of a licence under the charitable collections legislation in Western Australia;
 - (iii) a company limited by guarantee that is registered as mentioned in section 150 of the Corporations Act 2001 (Cwth);

- (iv) a company holding a licence that continues in force under section 151 of the Corporations Act 2001 (Cwth);
- (v) a body corporate that:
 - 1. is a member or former member of The Club; and
 - 2. at the time of the Surplus Property is distributed, has rules that prevent the property being distributed to its members;
- (vi) a trustee for a body corporate referred to in Section 30(c)(v); or
- (vii) a co-operative registered under the Co-operatives Act 2009 that, at the time of the distribution, is a non-distributing co-operative as defined in that Act.